

NABHA POWER LIMITED
(A wholly-owned subsidiary of L&T Power Development Limited)

Rajpura, Punjab, India

Request for Qualification

Housekeeping, Guest House Management and Pest Control Services



Rajpura, Punjab, India

Ref-NPL/RFQ/HKS/004-2019

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1 INTRODUCTION

Nabha Power Limited (NPL) is a 100% subsidiary of L&T Power Development Limited (L&T PDL) presently operating 1400 MW (2 x 700 MW) coal fired Thermal Power Plant near village Nalash of Rajpura Tehsil in District Patiala, Punjab, India. The plant is based on latest state of art supercritical technology.

NPL is looking for reputed service providers for Plant housekeeping, Pest Control and Guest house management services for a period of two years.

1.1 Brief description of Bidding Process

1.1.1 NPL has adopted a two-stage process (collectively referred to as the "**Bidding Process**") for selection of the Bidder for award of the Project. The first stage (the "**Qualification Stage**") of the process involves qualification (the "**Qualification**") of interested parties who apply in accordance with the provisions of this RFQ (the "**Applicants**").

1.1.2 In the second stage (RFP) NPL will inform the qualified and shortlisted applicants individually at the communication address as provided in RFQ application to purchase the tender documents @10,000 INR. The documents issued shall be nontransferable. The amount to be transferred as per the communication provided to Shortlisted Applicants separately post evaluation of Application.

1.2 During the Bid Stage, Applicants are invited to examine scope of work in greater detail, and to carry out, at their cost, site visits as may be required for submitting their respective Bids for award of the contract.

1.3 As part of the Bidding Documents, the NPL shall provide Technical Specifications, Scope of works and Commercial Terms and Conditions which will form the part of Contract Agreement in the event of award of contract.

1.4 Any queries or request for additional information concerning this RFQ may be submitted in writing or by e-mail to the officer designated as below:

Head - Procurement

Nabha Power Limited

Aspire Tower, 4th floor, Plot No.55, Industrial and Business Park,

Phase-I, Chandigarh-160 002

Email- NPL.Procurement@larsentoubro.com

1.5 Schedule of RFQ Process

The NPL shall endeavour to adhere to the following schedule:

Event	Date
Commencement of Publication of RFQ documents	22 May 2019
Last Date for Submission of Queries on RFQ	03 June 2019
Submission of Response of the Queries by NPL	04 June 2019
Application Due Date	05 June 2019

2 INSTRUCTION TO APPLICANTS

- 2.1 Though adequate care has been taken while preparing the RFQ document, the Applicant shall satisfy himself that the same is complete in all respects. Intimation of any discrepancy shall be given to this office immediately. If no intimation is received from any Applicant within three (03) days from the date of publication of the RFQ document at NPL website, it shall be considered that the RFQ document is complete in all respects.
- 2.2 The NPL may modify, amend or supplement this RFQ document till three (03) days prior to Application Due Date. Applicant is solely responsible to keep track of such amendment(s) and accordingly submit the RFQ response.
- 2.3 While this RFQ has been prepared in good faith, neither the NPL nor its employees or advisors make any representation or warranty, express or implied, or accept any responsibility or liability, whatsoever, in respect of any statements or omissions herein, or the accuracy, completeness or reliability of information, and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this RFQ, even if any loss or damage is caused by any act or omission on their part.
- 2.4 Reply to the queries / clarifications shall be published on NPL website.
- 2.5 Applicant shall submit RFQ response documents through e-mail to the NPL contact details as provided in this document. Hard copy of any of the document may be asked by NPL which shall be submitted by the Applicant no later than four (04) days from the date of receipt of such request from NPL through e-mail.

2.6 SCOPE OF WORK

The Broad scope of works shall include but not limited to:

Provide services relating to Housekeeping, Field Hostel & Guest House Care Taking, Mechanized Road Cleaning, miscellaneous plumbing and Electrician Jobs for the Offices and Buildings for 2x700 MW Rajpura Thermal power plant.

Contractor to provide such services with adequate manpower, equipment and other resources as applicable.

2.7 Contract Period

The contract Period: 24 Months

2.8 Qualification Requirements

Qualification Criteria for the Applicant is mentioned below:

SN	Description	Supporting document
1	Applicant shall be in the Business of Providing Housekeeping Services in manufacturing Industry for not less than Five (05) years as on Application Due date	<ul style="list-style-type: none"> Registration certificate
2	Annual Turnover for last three years of the Applicant should not be less than 400 Lakhs.	<ul style="list-style-type: none"> Copy of Audited Balance Sheet certified by Auditor Related Annexure as mentioned in Check List.
3	Annual Turnover of Applicant for last three years from Housekeeping services including mechanised road cleanings only should not be less than 200 Lakhs.	<ul style="list-style-type: none"> Related Annexure as mentioned in Check List.
4	Applicant Should have successfully completed at least Three (03) contracts for housekeeping services in previous Five (05) financial years having annual amount not less than 100 Lakhs.	<ul style="list-style-type: none"> Work order copies, Completion certificate Related Annexure as mentioned in Check List.
5	Should have at least two running contacts of annual value not less than 150 lakhs	<ul style="list-style-type: none"> Work order copies, certification of client Related Annexure as mentioned in Check List.
6	Three years average of Total Manpower Employed in India for Housekeeping Services Only should be more than 250 numbers.	<ul style="list-style-type: none"> EPF Challan Copy
7	Should have valid ISO Certification till 31 Mar 2020 for providing Housekeeping services	<ul style="list-style-type: none"> Copy of the certificate
8	The agency or any of its partners/directors etc should not have been black listed/debarred by any of the government agencies or department or should not have been found to be guilty of moral turpitude or convicted of any economic offense or with violation of any labour laws etc by any court or any authority appointed to enforce any labour laws or regulations	<ul style="list-style-type: none"> Related Annexure as mentioned in Check List.
9	There should have been no early termination of contract of the Applicant in last five years as on Application Due Date	<ul style="list-style-type: none"> Related Annexure as mentioned in Check List.

3 BID PROCESS- Stage 1

3.1 Acknowledgement by Applicant

3.1.1 It shall be deemed that by submitting the Application, the Applicant has:

- a) made a complete and careful examination of the RFQ;
- b) received all relevant information requested from the NPL;
- c) acknowledged and accepted the risk of inadequacy, error or mistake in the information provided in the RFQ or furnished by or on behalf of the NPL relating to any of the matters referred to in Clause 2 above; and
- d) agreed to be bound by the undertakings provided by it under and in terms hereof.

3.2 The NPL shall not be liable for any omission(s), mistake(s) or error(s) on the part of the Applicant in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to the RFQ or the Bidding Process, including any error or mistake therein or in any information or data given by the NPL.

3.3 Right to accept or reject any or all Application(s)

3.4 Notwithstanding anything contained in this RFQ, the NPL reserves the right to accept or reject any Application and to annul the Bidding Process and reject all Application(s)/Bid(s), at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof.

3.5 The NPL reserves the right to reject any Application(s) and/or Bid(s) if:

- (a) at any time, a material misrepresentation is made or uncovered, or
- (b) the Applicant does not provide, within the time specified by the NPL, the supplemental information sought by the NPL for evaluation of the Application.

3.6 In case it is found during the evaluation at RFQ stage or at any time before signing of the Contract or after its execution and during the period of subsistence thereof, that one or more of the pre-qualification conditions have not been met by the Applicant or the Applicant has made material misrepresentation or has given any materially incorrect or false information, the Applicant shall be disqualified forthwith if not yet

appointed as the contractor, and if the Applicant has already been issued Contract , as the case may be, the same shall, notwithstanding anything to the contrary contained therein or in this RFQ, be liable to be terminated, by a communication in writing by the NPL to the Applicant, without the NPL being liable in any manner whatsoever to the Applicant.

3.7 The NPL reserves the right to verify all statements, information and documents submitted by the Applicant in response to the RFQ. Failure of the NPL to undertake such verification shall not relieve the Applicant of its obligations or liabilities hereunder nor will it affect any rights of the NPL thereunder.

3.8 DOCUMENTS

3.8.1 Contents of the RFQ

This RFQ comprises the disclaimer set forth hereinabove, the contents as listed below, and will additionally include any Addendum issued in accordance with Clause 2.13

Invitation for Qualification

- Section 1. Introduction
- Section 2. Instructions to Applicants
- Section 3. Bid Process - Stage 1
- Section 4. Evaluation Process
- Section 5 Evaluation Criteria
- Section 6 Fraud & Corrupt Practices
- Section 7 Miscellaneous
- Section 8 Annexures

3.9 Clarifications

3.9.1 Applicants requiring any clarification(s) on the RFQ may notify the NPL by e-mail. The Applicant should send their queries before the date specified in the schedule of RFQ Process contained in Clause no 1.5. The NPL shall endeavor to respond to the

queries within the period specified therein, but no later than One (1) day prior to the Application Due Date. The responses will be sent by e-mail /uploaded on the website. The NPL will forward all the queries and its responses to all Applicants without mentioning the source of queries.

3.9.2 The NPL shall endeavor to respond to the queries or clarifications sought by the Applicants. However, the NPL reserves the right not to respond to any query or provide any clarification, at its sole discretion, and nothing in this clause shall be taken or read as compelling or requiring the NPL to respond to any query or to provide any clarification.

3.9.3 NPL may also on its own notion, if deemed necessary, issue interpretations and clarifications to all Applicants. All clarifications and interpretations issued by the NPL shall be deemed to be part of the RFQ. verbal clarifications and information given by NPL or its employees or representatives shall not in any way or manner be binding on the NPL.

3.10 Amendment of RFQ

3.10.1 At any time prior to at least Three (03) days from the Application Due Date, the NPL may, for any reason, whether at its own initiative or in response to clarifications requested by an Applicant, modify the RFQ by the issuance of addendum.

3.10.2 Any addendum, thus, issued shall be published on the NPL website. Applicants are required to keep track of any such addendum and NPL shall not be responsible in case applicant submit the application for RFQ not based on the latest requirements, if any, vide these Addendum.

3.10.3 In order to allow the Applicants a reasonable time for taking an addendum into account, or for any other reason, the NPL may, in its sole discretion, extend the Application Due Date. While extending the Application Due Date, the NPL would have due regard for the time required by Applicants to address such amendment.

3.11 PREPARATION AND SUBMISSION OF APPLICATION

3.11.1 Language

The Application and all related correspondence and documents in relation to the Bidding Process shall be in English language. Supporting documents and printed literature furnished by the Applicant with the Application may be in any other language provided that they are accompanied by appropriate translations of the pertinent passages in the English language. Supporting materials, which are not translated into English, may not be considered. For the purpose of interpretation and evaluation of the Application, the English language translation shall prevail.

3.11.2 Format and signing of Application

3.11.2.1 The Applicant shall provide all the information sought under this RFQ. The NPL will evaluate only those Applications that are received in the required formats and complete in all respects. Incomplete and/or conditional Applications shall be liable for rejection.

3.11.2.2 The Applicant shall prepare one original set of the Application (together with originals/ copies of documents as required to be submitted along therewith pursuant to this RFQ, NPL have the right to ask for submission of these documents at any stage of the process.

3.11.3 The Application shall be typed or written in indelible ink and signed by the Authorized Signatory of the Applicant who shall also initial each page in blue ink. All the alterations, omissions, additions or any other amendments made to the Application shall be initialed by the person(s) signing the Application. The Application shall contain page numbers.

3.12 Marking of Applications

The submission shall be titled as "***Application for Qualification - Housekeeping Services - Rajpura Thermal Plant***" and shall contain:

- (i) Application in the prescribed format along with annexures and supporting documents;
- (ii) copies of Applicant's duly audited balance sheet certified by Auditor, profit and loss account for the preceding three (03) financial years

3.13 Application Due Date

3.13.1 Applications should be submitted before 18:00 hours IST on the Application Due Date, at the address provided in Section 1 in the manner and form as detailed in this RFQ.

3.13.2 The NPL may, at its sole discretion, extend the Application Due Date by issuing an addendum in accordance with Clause 2.2, uniformly for all Applicants.

3.14 Modifications/ substitution/ withdrawal of Applications

3.14.1 The Applicant may modify, substitute or withdraw its Application after submission, not more than twice, provided that written notice of the modification, substitution or withdrawal is received by the NPL prior to Application Due Date. However, Applicant shall be responsible to make it identifiable from its earlier submissions by stating the revision number on the revised application.

3.14.2 No Application shall be modified, substituted or withdrawn by the Applicant on or after the Application Due Date.

3.14.3 Any alteration/ modification in the Application or additional information supplied subsequent to the Application Due Date, unless the same has been expressly sought for by the NPL, shall be disregarded.

4 EVALUATION PROCESS

4.1 Opening and Evaluation of Applications

4.1.1 Applications for which a notice of withdrawal has been submitted shall not be considered.

4.1.2 The NPL will subsequently examine and evaluate Applications in accordance with the provisions set out in this Section.

4.1.3 Applicants are advised that shortlisting of Applicants will be entirely at the discretion of the NPL. Applicants will be deemed to have understood and agreed that no explanation or justification on any aspect of the Bidding Process or selection will be given.

4.1.4 Any information contained in the Application shall not in any way be construed as binding on the NPL, its agents, successors or assigns, but shall be binding against the Applicant if Contract is subsequently awarded to it under the Bidding Process based on such information.

4.1.5 The NPL reserves the right not to proceed with the Bidding Process at any time without notice or liability and to reject any Application without assigning any reasons.

4.2 Confidentiality

Information relating to the examination, clarification, evaluation, and recommendation for the shortlisted pre-qualified Applicants shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional advisor advising the NPL in relation to, or matters arising out of, or concerning the Bidding Process. The NPL will treat all information, submitted as part of Application, in confidence and will require all those who have access to such material to treat the same in confidence. The NPL may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/or the NPL.

4.3 Tests of responsiveness

4.3.1 Prior to evaluation of Applications, the NPL shall determine whether each Application is responsive to the requirements of the RFQ. An Application shall be considered responsive if and only if:

- (a) it is received as per formats
- (b) it is received by the Application Due Date including any extension thereof
- (c) it contains all the information (complete in all respects) as requested in this RFQ;
- (d) it contains information in formats same as those specified in this RFQ;
- (e) it does not contain any condition or qualification; and
- (i) it is not non-responsive in terms hereof.

The NPL reserves the right to reject any Application which is non-responsive and no request for alteration, modification, substitution or withdrawal shall be entertained by the NPL in respect of such Application.

4.4 Clarifications

To facilitate evaluation of Applications, the NPL may, at its sole discretion, seek clarifications from any Applicant regarding its Application. Such clarification(s) shall be provided within the time specified by the NPL for this purpose. Any request for clarification(s) and all clarification(s) shall be in writing.

If an Applicant does not provide clarifications sought above within the prescribed time, its Application shall be liable to be rejected. In case the Application is not rejected, the NPL may proceed to evaluate the Application by construing the requiring clarification to the best of its understanding, and the Applicant shall be barred from subsequently questioning such interpretation of the NPL.

5 EVALUATION CRITERIA

5.1 Only Responsive Bids will be Evaluated for identification of Shortlisted Applicants

5.2 The Evaluation of Application shall be done as per the below mentioned criteria

S NO	ATTRIBUTES & SCORE CRITERIA	Weightage in %
1	Applicant shall be in the Business of Providing Housekeeping Services in manufacturing Industry for not less than Five (05) years as on Application Due date >12 years (100) 08 to 12 years (50) 05 to 07 years (30)	15%
2	Annual Turnover for last three years of the Applicant should not be less than 400 Lakhs. >900 Lakhs (100) >601 to <900 Lakhs (50) >400 to 600 Lakhs (30)	15%
3	Annual Turnover of Applicant for last three years from Housekeeping services including mechanised road cleanings only should not be less than 200 Lakhs. >500 Lakhs (100) >300 to <500 Lakhs (50) >200 to 300 Lakhs (30)	20%
4	Applicant Successfully completed at least Three (03) contracts for housekeeping services in previous Five (05) financial years having annual amount not less than 100 Lakhs. >07 (100) >05 and < 07 (50) >03 to 05 (30)	10%
5	Should have at least two running contacts of annual value not less than 150 lakhs >04 (100) >03 to 04 (50) >02 to 03 (30)	10%
6	Three years average of Total Manpower Employed in India for Housekeeping Services Only should be more than 250 numbers. >700 (100) >500 to 700 (50) >250 to 500 (30)	15%
7	ISO & Other Certifications ISO 18001 (50) ISO 9000:2018 (30)	10%
8	Regional Office in North - (Yes / No) Yes (20) No (00)	5%
	Total	100%

5.3 NPL will calculate the aggregate score of the individual applicant as mentioned in Clause 5.1 and the Applicant having the score equal to more than Thirty-Five (35) shall be considered as Shortlisted Applicant.

5.4 After the evaluation of submitted Applications, the NPL will inform the shortlisted Applicants individually for participation in the Bid stage.

5.5 The Shortlisted applicant will be issued the tender documents after receipt of tender fees as applicable. The Tender documents shall be issued within two (02) days of receipt of proof of payment of tender fee.

5.6 BID SUBMISSION

5.6.1 Bidder to submit the Bids through e mail to the address as provided in the contact details as per the deadlines mentioned in Tender Documents.

5.6.2 Submission of Bids

The Bidders will be requested to submit a Bid in the form and manner to be set out in the Bidding Documents. The NPL is likely to provide a comparatively short time span for submission of the Bids. The Applicants are therefore advised to visit the site and familiarize themselves with the Project by the time of submission of the Application. No extension of time is likely to be considered for submission of Bids pursuant to invitation that may be issued by the NPL.

5.6.3 Proprietary data

All documents and other information supplied by the NPL or submitted by an Applicant to the NPL shall remain or become the property of the NPL. Applicants are to treat all information as strictly confidential and shall not use it for any purpose other than for preparation and submission of their Application. The NPL will not return any Application, or any information provided along therewith.

5.6.4 Correspondence with the Applicant

NPL shall not entertain any correspondence with any Applicant in relation to the acceptance or rejection of any Application.

6 Fraud and corrupt practices

- 6.1 The Applicants and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the Bidding Process. Notwithstanding anything to the contrary contained herein, the NPL shall reject an Application without being liable in any manner whatsoever to the Applicant if it determines that the Applicant has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in the Bidding Process.
- 6.2 Without prejudice to the rights of the NPL under Clause 4.1 hereinabove, if an Applicant is found by the NPL to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the Bidding Process, such Applicant shall not be eligible to participate in any tender or RFQ issued by the NPL during a period of 2 (two) years from the date such Applicant is found by the NPL to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as the case may be.
- 6.3 For the purposes of this Clause 6, the following terms shall have the meaning hereinafter respectively assigned to them:
- 6.3.1 **“corrupt practice”** means (i) the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the actions of any person connected with the Bidding Process (for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of the NPL who is or has been associated in any manner, directly or indirectly with the Bidding Process or the LOA or has dealt with matters concerning the Concession Agreement or arising therefrom, before or after the execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of the NPL, shall be deemed to constitute influencing the actions of a person connected with the Bidding Process or (ii) engaging in any manner whatsoever, whether during the Bidding Process or after the issue of the LOA or after the execution of the Concession Agreement, as the case

may be, any person in respect of any matter relating to the Project or the LOA or the Concession Agreement, who at any time has been or is a legal, financial or technical adviser of the NPL in relation to any matter concerning the Project;

6.3.2 “**fraudulent practice**” means a misrepresentation or omission of facts or suppression of facts or disclosure of incomplete facts, in order to influence the Bidding Process;

6.3.3 “**coercive practice**” means impairing or harming or threatening to impair or harm, directly or indirectly, any person or property to influence any person’s participation or action in the Bidding Process;

6.3.4 “**undesirable practice**” means (i) establishing contact with any person connected with or employed or engaged by the NPL with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Bidding Process; or (ii) having a Conflict of Interest; and

6.3.5 “**restrictive practice**” means forming a cartel or arriving at any understanding or arrangement among Applicants with the objective of restricting or manipulating a full and fair competition in the Bidding Process.

7 MISCELLANEOUS

7.1 The NPL, in its sole discretion and without incurring any obligation or liability, reserves the right, at any time, to;

- a) suspend and/or cancel the Bidding Process and/or amend and/or supplement the Bidding Process or modify the dates or other terms and conditions relating thereto;
- b) consult with any Applicant to receive clarification or further information;
- c) pre-qualify or not to pre-qualify any Applicant and/or to consult with any Applicant to receive clarification or further information;
- d) retain any information and/or evidence submitted to the NPL by, on behalf of, and/ or in relation to any Applicant; and/ or
- e) independently verify, disqualify, reject and/ or accept any and all submissions or other information and/ or evidence submitted by or on behalf of any Applicant.

It shall be deemed that by submitting the Application, the Applicant agrees and releases the NPL, its employees, agents and advisers, irrevocably, unconditionally, fully and finally from any and all liability for claims, losses, damages, costs, expenses or liabilities in any way related to or arising from the exercise of any rights and/ or performance of any obligations hereunder, pursuant hereto and/ or in connection herewith and waives any and all rights and/ or claims it may have in this respect, whether actual or contingent, whether present or future.

8 ANNEXURES

Annexure-I: Checklist for Applicants

The Applicant may use the following checklist to ensure the completeness of Application.

Annexure-I	Checklist for Applicant	
Annexure-II	Information on Applicant	
Annexure-III	Covering Letter	
Annexure-IV	Previous three (03) years' annual reports containing audited financial accounts of the Applicant	
Annexure-V	Previous three (03) years' annual turnover details for housekeeping works	
Annexure-VI	Details Completed and Running Housekeeping works	
Annexure-VII	Self-Declaration on Statutory Compliances	
Annexure-VIII	Declaration premature Contract Terminations	
Seal & Initials on all pages of Application by Authorised Signatory of the Applicant		
Any other necessary information and documents as required under the RFQ		

Please note that the information requirement prescribed above is the minimum information required from the Applicants. The Applicant is required to provide additional information to support and supplement the above.

Annexure-II: Information on Applicant

(On the Letter Head of Bidding Company)

1. General

- (a) Name:
- (b) Country of incorporation:
- (c) Address of the corporate headquarters and its branch office(s), if any, in India:
- (d) Date of incorporation and/ or commencement of business:

3. Brief description of the Company including details of its main lines of business :

4. Particulars of the Authorised Signatory of the Applicant:

- (a) Name:
- (b) Designation:
- (c) Address:
- (d) Phone Number:
- (e) Fax Number:
- (f) Email Address

Authorised Signatory

(Signature, Name, Designation and Seal)*

Annexure - III: Format of Covering Letter

(On the Letter Head of Bidding Company)

Applicants Name:

Full Address:

Telephone No:, E-mail address:, Fax/No:

To,

Head - Procurement

Nabha Power Limited

Aspire Tower, 4th floor, Plot No.55, Industrial and Business Park,

Phase-I, Chandigarh-160 002

Email- NPL.Procurement@larsentoubro.com

Sub :- Hosekeeping Services for 2x700 MW Rajpura Thermal Power Plant

Dear Sir,

We, the undersigned Applicant having read and examined in detail the RFQ document referred as above, hereby submit our Application. We confirm that neither we nor any of our Parenti Affiliate/ Ultimate Parent has submitted Application other than this directly or indirectly in response to the aforesaid RFQ document.

Name

Designation, Company

Address

Phone Nos., Fax Nos.

E-mail address

(Signature, Name, Designation and Seal)

Business Address:

Annexure-IV: Format for Average Annual Turnover

(on the letter head of Bidding Company)

Head - Procurement

Nabha Power Limited

Aspire Tower, 4th floor, Plot No.55, Industrial and Business Park,

Phase-I, Chandigarh-160 002

Email- NPL.Procurement@larsentoubro.com

Dear Sir,

Sub: Application in Response to RFQ for providing Housekeeping services

We certify that.....(insert name of the Bidding Company) had a average Annual Turnover of Rs. 400 lakhs or more during last three years audited annual accounts.

For the above calculations, we have considered Turnover by Applicant Company

Signature of

Authorised Signatory

Signature and Stamp of

Auditor

(Please also affix common seal of Bidding Company)

Annexure-V: Format -Annual Turnover for Housekeeping Services

(on the letter head of Bidding Company)

Head - Procurement

Nabha Power Limited

Aspire Tower, 4th floor, Plot No.55, Industrial and Business Park,

Phase-I, Chandigarh-160 002

Email- NPL.Procurement@larsentoubro.com

Dear Sir,

Sub: Application in Response to RFQ for providing Housekeeping services

We certify that.....(insert name of the Bidding Company) had a average Annual Turnover of Rs. 200 lakhs or more during last three financial years from Housekeeping services with details as below

SN	FY Details	Details of Contracts	Basic Annual Value of Contracts
1			
2			
3			

Date

Sign and Stamp of Authorised Signatory

Annexure-VI: Format -Completed and Running Housekeeping works
(on the letter head of Bidding Company)

Head - Procurement

Nabha Power Limited

Aspire Tower, 4th floor, Plot No.55, Industrial and Business Park,

Phase-I, Chandigarh-160 002

Email- NPL.Procurement@larsentoubro.com

Dear Sir,

Sub: Application in Response to RFQ for providing Housekeeping services

We certify that.....(insert name of the Bidding Company) have successfully completed three (03) contracts in last Five (05) years having annual amount more than 100 Lakhs, We also certify that we have two running contracts of annual amount 150 Lakhs or more. The details are as below

SN	Financial Year	Details of Contracts	Status of Contract Close / running	Basic Value of Contracts	Annual of
1					
2					
3					
4					
5					

Date

Sign and Stamp of Authorised Signatory

Annexure VII Format for Self Declaration on Statutory Compliances
[on the letter head of Bidding Company]

To,

Head - Procurement

Nabha Power Limited

Aspire Tower, 4th floor, Plot No.55, Industrial and Business Park,

Phase-I, Chandigarh-160 002

Email- NPL.Procurement@larsentoubro.com

Dear Sir,

Sub: Application in Response to RFQ for providing Housekeeping Services

We certify that the Applicant or any of its partners/directors etc. have not been black listed/debarred by any of the government agencies or department or have not been found guilty of moral turpitude or convicted of any economic offense or with violation of any labour laws etc by any court or any authority appointed to enforce any labour laws or regulations

Date

Name & Signature of Authorised Signatory

(Stamp of Authorised Signatory)

Annexure-VIII: Format - Declaration premature Contract Terminations

[to be provided on the letter head of the Applicant]

To,

Head - Procurement

Nabha Power Limited

Aspire Tower, 4th floor, Plot No.55, Industrial and Business Park,

Phase-I, Chandigarh-160 002

Email- NPL.Procurement@larsentoubro.com

It is confirmed that there has there been (.....Nos.) contract terminated prematurely in last FIVE years- as on date of Application Due Date.

Details of premature termination(s) are as below:

SN	Client	Works details	Contract period	period served till termination-	Reason of Termination

Date

Name & Signature of Authorised Signatory

(Stamp of Authorised Signatory)